
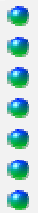














Repeating Tasks

DAILY

WEEKLY

MONTHLY

YEARLY

AUTOMATE
<ul style="list-style-type: none">  link to other repeating actions  routine list  tickler file  calendar  to-do list  Remember to check regularly!




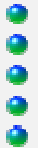






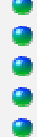

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Quick Tasks

<input type="checkbox"/> The Super Simple To-Do List
Got a few minutes?
 Five Minutes
<ul style="list-style-type: none"> water plants clean out a drawer file some papers write an email read an article make a phone call breathe feel gratitude thank somebody throw something away back up computer listen to a video on Coursmos
 Ten Minutes
<ul style="list-style-type: none"> listen to music review goals & projects yoga meditate plan a surprise for someone clean desk delete an outdated computer file
 Fifteen Minutes
<ul style="list-style-type: none"> exercise create something read a chapter in a book learn at www.dailyplanit.com clean office connect with someone re-organize computer files
 Eighteen Minutes
Listen to a TED Talk video

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Yearly Tasks

January	February
	
March	April
	
May	June
	
July	August
	
September	October
	
November	December
	

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